

Matt Hartley Lighting, LLC

# Interior Application Submittal Form

## General Information

Information in this section is required:

Project Name: \_\_\_\_\_ Your Company Name: \_\_\_\_\_

Project Address: (City/State Acceptable): \_\_\_\_\_

If not included in your e-mail:

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

## Lighting Design Criteria

Lighting levels can vary from area to area. In most cases we will follow a default standard (IES, CIE) for lighting for your region for the type of application specified. If a specific criterion is required, please enter these values on page 2 of this form.

Project Type: Office Warehouse Healthcare Residential Retail  Manufacturing Other \_\_\_\_\_

Current IES RP for Project Type Use \_\_\_\_\_ RP for Project Type  Use Current CIE practice for Project Type

Use specific criteria as specified on Page 2 of this form

An emergency lighting layout is required (NFPA 101 7.9.2.1). Please designate egress area on a drawing.

## Drawings

- Please attach all drawings to the e-mail being sent for the design. Any files pertaining to the design should also be attached (schedules, electrical notes, local codes, etc...). Too much information is better than not enough.
- We can accept CAD files, PDF Files, and Image files (JPG, BMP, GIF). If you have a file in a different format, please contact us to see if we can work with it. In most cases we can. Other files may take longer when tracing is involved. It may be possible to open other formats.
- Please specify the areas to be calculated on the drawing. If a separate criterion is required for each area, please specify these areas on page 2 of this form.

If a simple design is required, Please provide the following:

Room Dimensions: Length \_\_\_\_\_ Width \_\_\_\_\_ Height \_\_\_\_\_ Mounting Height of Fixtures \_\_\_\_\_

Surface Reflectance: Ceiling \_\_\_\_\_ Walls \_\_\_\_\_ Floor \_\_\_\_\_ Use Standard 80/50/20

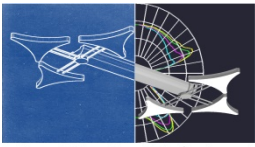
If more detailed information is required for separate areas, or specific surface finishes (colors) required, please list them on the next page for Specific Room Information.

## Deliverables

All designs will include an illuminance values, fixture types, and a calculation summary. If a custom logo is needed, please include it in an e-mail. Please check the following for additional output:

Luminaire Locations Rendering Heat Map Surface Schedule Photo Realistic Rendering\*  Movie\*

\* Contact Matt Hartley Lighting for these items, additional charges may apply.



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Project Name: \_\_\_\_\_

## Luminaires

Fixture Type \_\_\_\_\_ Catalog Number: \_\_\_\_\_  
 Source:  LED  Fluorescent  CFL  MH  Other \_\_\_\_\_ Wattage \_\_\_\_\_ mA(if specific) \_\_\_\_\_  
 Light Loss Factor(LLF, leave blank to have MHL determine): \_\_\_\_\_  To be ran as a comparison fixture to type \_\_\_\_\_  
 IES files included  MHL to download files (include website if available) \_\_\_\_\_  
 Mounting:  Recessed  Wall Mounted, MH \_\_\_\_\_  Pendant, MH \_\_\_\_\_  Cove, MH \_\_\_\_\_

Fixture Type \_\_\_\_\_ Catalog Number: \_\_\_\_\_  
 Source:  LED  Fluorescent  CFL  MH  Other \_\_\_\_\_ Wattage \_\_\_\_\_ mA(if specific) \_\_\_\_\_  
 Light Loss Factor(LLF, leave blank to have MHL determine): \_\_\_\_\_  To be ran as a comparison fixture to type \_\_\_\_\_  
 IES files included  MHL to download files (include website if available) \_\_\_\_\_  
 Mounting:  Recessed  Wall Mounted, MH \_\_\_\_\_  Pendant, MH \_\_\_\_\_  Cove, MH \_\_\_\_\_

## Specific Room Information

Use this area to add specific criteria to each room if needed. Separate fixture types by a comma, we will reference information on these fixtures  
 Room Designation: \_\_\_\_\_ Specific Lighting Level \_\_\_\_\_  
 Surface Reflectance: Ceiling \_\_\_\_\_ Walls \_\_\_\_\_ Floor \_\_\_\_\_  Use Standard 80/50/20  
 Use Fixture Types: \_\_\_\_\_

Use this area to add specific criteria to each room if needed. Separate fixture types by a comma, we will reference information on these fixtures  
 Room Designation: \_\_\_\_\_ Specific Lighting Level \_\_\_\_\_  
 Surface Reflectance: Ceiling \_\_\_\_\_ Walls \_\_\_\_\_ Floor \_\_\_\_\_  Use Standard 80/50/20  
 Use Fixture Types: \_\_\_\_\_

Use this area to add specific criteria to each room if needed. Separate fixture types by a comma, we will reference information on these fixtures  
 Room Designation: \_\_\_\_\_ Specific Lighting Level \_\_\_\_\_  
 Surface Reflectance: Ceiling \_\_\_\_\_ Walls \_\_\_\_\_ Floor \_\_\_\_\_  Use Standard 80/50/20  
 Use Fixture Types: \_\_\_\_\_

## Additional Notes

If additional Fixtures, Rooms, or notes are required, feel free to copy this page for as many items as you need.